

SPECIAL CALLED MEETING

December 13, 2021 10:00 AM

Albany-Dougherty Government Center 222 Pine Ave, Room 100, Albany, GA 31701

AGENDA

To comply with the request set forth by the Chairman of Dougherty County, GA and the guidelines of the Center for Disease Control (CDC) regarding the Coronavirus (COVID19) pandemic and social distancing, <u>face coverings (masks) are required for all meeting participants.</u>

The public will also have access to the live meeting by accessing the Dougherty County Georgia Government Facebook page at facebook.com/Dougherty.ga.us or viewing the public government access channel (Channel 16).

- 1. Call the meeting to order by Chairman Christopher Cohilas.
- 2. Roll Call.
- 3. Minutes.
 - a. Consider for action the Minutes of the November 15th Regular Meeting, November 29th Work Session and November 29th Special Called Meeting. **ACTION:**
- 4. Delegations (The Commission will hear comments on those items pertaining to Dougherty County for which a public hearing has not been held or scheduled. Please be brief, to the point, and considerate of time for others).
 - a. Chris Harvey and Don Dally, representatives from the Radium Springs Neighborhood Association present to speak about the existing historic Radium Springs Water Tower. Mr. Bobby and Mr. Don are also present.
- 5. Purchases.
 - a. Consider for action the purchase of one (1) 2022 Ford SUV Interceptor in the amount of \$33,220 for the Sheriff's Office from Phil Brannen Ford (Perry, GA). The vehicle will replace a previously salvaged 2016 Ford SUV Interceptor. The vehicle is available for immediate delivery. Funding is budgeted in SPLOST VII- Sheriff's Vehicles. Assistant County Administrator Scott Addison and Assistant Chief Deputy Pamela Johnson will address. ACTION:

- 6. Additional Business.
 - a. Consider for action the Resolution providing for the acceptance and execution of a Memorandum of Understanding between the Dougherty County School System (DCSS) and Dougherty County. DCSS is requesting assistance to apply for the State of Georgia's Law Enforcement & First Responders Grant Supplement. Assistant County Administrator Scott Addison and Dougherty County School System Superintendent Kenneth Dyer will address. ACTION:
 - b. Discussion relative to providing for the future passage of a Resolution/Ordinance enacting an Excise Tax in the amount of eight percent upon the furnishing for value to the public of any room or rooms, lodging or accommodations furnished by any person or legal entity located in the unincorporated area of Dougherty County operating a hotel, motel, inn, lodge, tourist camp, tourist cabin, rental cabin or any other place in which rooms, lodgings or accommodations are regularly furnished for value. Rashelle Minix, Executive Director of the Albany Convention and Visitors Bureau will address. County Attorney Spencer Lee is present for questions.
 - c. Consider for action a Resolution providing for the approval and execution of a Settlement Agreement between Teramore Development LLC et al and Dougherty County, Georgia relative to Civil Action File No. SUCV 2021 0009 styled Teramore Development LLC et al vs. Dougherty County Board of Commissioners et al. County Attorney Spencer Lee will address. ACTION:
- 7. Updates from the Assistant County Administrator.
 - a. The Joint Redistricting Committee for the Dougherty County School System and Board of Commissioners will be held at 11 a.m. in Room 100.
 - b. The next meeting of the Board of Commissioners will be in Room 100 on January 3, 2022. Happy Holidays!
- 8. Updates from the County Attorney.
- 9. Updates from the County Commission.
- 10. Adjourn.

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-431-2121 promptly to allow the County to make reasonable accommodations for those persons.

DOUGHERTY COUNTY COMMISSION

DRAFT

REGULAR MEETING MINUTES

November 15, 2021

The Dougherty County Commission met in Room 100 of the Albany-Dougherty Government Center on November 15, 2021. Chairman Christopher Cohilas presided and called the meeting to order at 10 a.m. Commissioners present were Victor Edwards, Gloria Gaines and Anthony Jones. Also present were County Administrator Michael McCoy, Assistant County Administrator Scott Addison, County Attorney Spencer Lee, County Clerk Jawahn Ware, and other staff. The public and representatives of the media participated in person and via live streaming of the meeting on the County's Facebook page and the government public access channel. Commissioners Russell Gray, Clinton Johnson and Ed Newsome were absent due to conference participation in Savannah, Georgia.

After the invocation and Pledge of Allegiance, Chairman Cohilas noted a letter that had to be signed on an urgent nature for the Southwest Georgia Regional Commission to support Feeding the Valley Food Bank. The November 2, 2021 Preapproval Cost Approval (PACA) letter was called for ratification. County Administrator Michael McCoy, Southwest Georgia Regional Commission Director of Planning/Deputy Director Barbara Reddick and Southwest Georgia Regional Commission Grant Administration Manager Brenda Wade addressed the requirements for DCA and noted that there is no financial obligation for the County.

Commissioner Jones moved to modify the agenda and include the additional item. Upon a second by Commissioner Gaines, the motion for agenda modification passed unanimously.

Commissioner Jones moved to ratify the letter. Commissioner Gaines seconded the motion. Under discussion, the Chairman clarified all the actions were being taken on behalf of the Southwest Georgia Regional Commission in the meeting. The motion passed unanimously.

The Chairman called for approval of the October 18th Regular Meeting and October 25th Work Session Minutes.

Commissioner Jones moved for approval. Upon a second by Commissioner Edwards, the minutes were unanimously approved.

The Chairman recognized Nedra Fortson, N.P., to advocate the need for mental health services. Mrs. Fortson mentioned that she saw news coverage that the County has funding provided by the government through the American Rescue Plan (ARP). She added as a citizen and medical professional, she is concerned about the mental wellness of insured and uninsured individuals

and is asking that the Commissioners provide funding and attention to the needs for mental health services to be proactive in care.

The Chairman recognized William Wright, dba Afram-Tech, Inc. to express his concern about the requests presented by the SWGA Regional Commission. He shared that he has provided information referencing that the entity is not following the law and their actions are suspect; especially noting that public participation is required [in the process] and is not being done. Mr. Wright stated that he will contact the Federal District Court to file his concerns as discrimination in regards to the 1964 Civil Rights Law. He mentioned other cities that he will contact in regards to noncompliance. He asked that the Board not take action on the requests for the SWGA Regional Commission.

The Chairman called for consideration of the resolution providing for acceptance of the contract for Dougherty County's Property/Casualty Insurance & Risk Management Services Broker from the most responsive vendor Alliant (Charlotte, NC) at an annualized fee of \$69,750, subject to the execution by the County Administrator.

Commissioner Jones moved for approval. Upon a second by Commissioner Edwards, the motion for approval passed unanimously. Resolution 21-063 is entitled:

A RESOLUTION ENTITLED A RESOLUTION PROVIDING FOR THE APPROVAL AND EXECUTION OF A CONTRACT BETWEEN DOUGHERTY COUNTY AND ALLIANT (CHARLOTTE, NC) AS DOUGHERTY COUNTY'S PROPERTY/CASUALTY INSURANCE AND RISK MANAGEMENT SERVICES BROKER AT AN ANNUALIZED FEE OF \$69,750.00; REPEALING RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES.

The Chairman called for consideration to accept the change order from LRA Constructors, Inc. (Albany, GA) in the amount of \$107,035 to repair the bank erosion for the Radium Spring Run Bridge Rehabilitation. Funding is available in SPLOST VI – Storm Drainage Improvements. Assistant County Administrator Scott Addison addressed. Engineering Manager Jeremy Brown was present. Mr. Addison said that this repair is needed prior to trail installation on the berm.

Commissioner Jones moved for approval. Upon a second by Commissioner Edwards, the motion for approval passed unanimously.

The Chairman called for consideration to approve the proposed alcoholic beverage license renewals for Calendar Year 2022.

Commissioner Jones moved for approval. Upon a second by Commissioner Edwards, the motion for approval passed unanimously.

The Chairman called for consideration of the resolution providing for the approval and execution of a Right Of Way Maintenance Agreement between the Georgia Department of Transportation and Dougherty County relative to a roundabout to be constructed at the intersection of SR133 and Lovers Lane Road. The County will be responsible for maintaining the landscaping that will be installed during construction in the center of and around the roundabout. GDOT will be responsible for the installation of the landscape items.

Commissioner Jones moved for approval. Upon a second by Commissioner Edwards, the motion for approval passed unanimously. Resolution 21-064 is entitled:

A RESOLUTION ENTITLED A RESOLUTION PROVIDING FOR THE APPROVAL AND EXECUTION OF A RIGHT OF WAY MAINTENANCE AGREEMENT BETWEEN THE GEORGIA DEPARTMENT OF TRANSPORTATION AND DOUGHERTY COUNTY RELATIVE TO A ROUNDABOUT TO BE CONSTRUCTED AT THE INTERSECTION OF SR133 AND LOVERS LANE ROAD; REPEALING RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES.

The Chairman called for consideration of the resolution providing for the acceptance and execution of three Stormwater Facility Maintenance Agreements between Pratt Properties, Inc, Robert K. Taylor and Boyd EA, LLC and Dougherty County, Georgia.

Commissioner Jones moved for approval. Upon a second by Commissioner Edwards, the motion for approval passed unanimously. Resolution 21-065 is entitled:

A RESOLUTION ENTITLED A RESOLUTION PROVIDING FOR THE APPROVAL AND EXECUTION OF THREE STORMWATER FACILITY MAINTENANCE AGREEMENTS BETWEEN DOUGHERTY COUNTY, GEORGIA AND PRATT PROPERTIES, INC., ROBERT K. TAYLOR AND BOYD EA LLC; REPEALING RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES.

The Chairman called for consideration of the resolution declaring a 2017 Nissan Rogue (from the Albany Dougherty Drug Unit) as surplus and authorizing the sale through Underwriters

Safety & Claims. Assistant County Administrator Scott Addison addressed. He said that this was a standard protocol for action to allow a vehicle to be sold.

Commissioner Jones moved for approval. Upon a second by Commissioner Edwards, the motion for approval passed unanimously. Resolution 21-066 is entitled:

A RESOLUTION ENTITLED A RESOLUTION TO DECLARE AS SURPLUS A SALVAGED 2017 NISSAN ROGUE (VIN NO. KNMAT2MT4HP596471) AND HAVE SAID SURPLUSED SALVAGED VEHICLE DISPOSED OF THROUGH UNDERWRITERS SAFETY AND CLAIMS, DOUGHERTY COUNTY'S THIRD PARTY ADMINISTRATOR; REPEALING RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES.

The Chairman called for consideration of the resolution for Dougherty County, Georgia accepting the Memorandum Of Understanding between the State Of Georgia and certain Local Government Entities concerning The National Distributor And J&J Settlements and directing the Execution of the "Acknowledgment And Agreement To Be Bound By Memorandum Of Understanding," "Subdivision Distributor Settlement Participation Form," And "Janssen Settlement Participation Form."

Commissioner Jones moved for approval. Upon a second by Commissioner Gaines, the motion for approval passed unanimously. Resolution 21-067 is entitled:

A RESOLUTION OF DOUGHERTY COUNTY, GEORGIA ("COUNTY") AGREEING TO BE BOUND BY THE MEMORANDUM OF UNDERSTANDING BETWEEN THE STATE OF GEORGIA AND CERTAIN LOCAL GOVERNMENT ENTITIES CONCERNING THE NATIONAL DISTRIBUTOR AND J&J SETTLEMENTS AND DIRECTING THE EXECUTION OF THE "ACKNOWLEDGMENT AND AGREEMENT TO BE BOUND BY MEMORANDUM OF UNDERSTANDING," "SUBDIVISION DISTRIBUTOR SETTLEMENT PARTICIPATION FORM," AND "JANSSEN SETTLEMENT PARTICIPATION FORM."

The Chairman called for consideration of the resolution providing for the acceptance and execution of an Intergovernmental Agreement between Dougherty County, GA and the Albany Dougherty Payroll Development Authority (PDA). The agreement will allow the PDA to hold title to the project on behalf of Dougherty County for the Southwest Georgia Regional Commission to administer the program relative to a local community food bank. County

Administrator Michael McCoy and Southwest Georgia Regional Commission Grant Administration Manager Brenda Wade addressed. Albany-Dougherty Economic Development Commission President and CEO Jana Dyke, Southwest Georgia Regional Commission Executive Director Suzanne Angell and Southwest Georgia Regional Commission Director of Planning/Deputy Director Barbara Reddick were present for additional concerns.

Commissioner Jones moved for approval. Upon a second by Commissioner Edwards, the motion for approval passed unanimously. Resolution 21-068 is entitled:

A RESOLUTION ENTITLED A RESOLUTION PROVIDING FOR THE ACCEPTANCE AND EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN DOUGHERTY COUNTY, GEORGIA AND THE ALBANY DOUGHERTY PAYROLL DEVELOPMENT AUTHORITY AND SOUTHWEST GEORGIA REGIONAL COMMISSION TO ADMINISTER A CDBG-CV FOOD BANK PROJECT; REPEALING RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES.

The Chairman called for consideration of the two resolutions and related forms from the Southwest Georgia Regional Commission. The related forms were the CDBG-CV Subrogation Agreement –PDA, CDBG-CV Duplication of Benefits Policy & Benefit Worksheet, Memorandum of Agreement (Grant writing and Admin. Services -SWGRC and Dougherty County), Memorandum of Understanding (MOU- Food Bank and Dougherty County), Dougherty County Matching Funds Resolution, Dougherty County Continuous of Use Policy, In-Kind services Purchase of Furnishings, Ongoing Operation, and Maintenance Resolution, and the Refrigerated Warehousing, Inc. Contract Services Agreement (Dougherty County and Architectural Services-Refrigerated Warehousing). Southwest Georgia Regional Commission Grant Administration Manager Brenda Wade addressed. Southwest Georgia Regional Commission Director of Planning/Deputy Director Barbara Reddick were present.

Commissioner Jones moved for approval. Upon a second by Commissioner Edwards, the motion for approval passed unanimously. Resolutions 21-069 & 21-070 are entitled:

RESOLUTION BY DOUGHERTY COUNTY BOARD OF COMMISSIONERS MATCHING FUNDS

RESOLUTION BY DOUGHERTY COUNTY BOARD OF COMMISSIONERS CONTINUOUS OF USE POLICY, IN-KIND SERVICES FOR PURCHASE OF FURNISHINGS, ONGOING OPERATIONS, AND MAINTENANCE PLAN The Chairman called for consideration to accept the Memorandum of Agreement between the Albany Dougherty Payroll Development Authority (PDA) and Feeding the Valley, Inc. The Board of Commissioners plans to enter into an agreement with the PDA to administer CARES ACT funding and work with the Food Bank to expand its service capabilities through capital improvements. County Administrator Michael McCoy and Southwest Georgia Regional Commission Grant Administration Manager Brenda Wade addressed. Albany-Dougherty Economic Development Commission President and CEO Jana Dyke and Feeding the Valley, Inc. President and CEO Frank Shepard were present.

Commissioner Jones moved for approval. Commissioner Edwards seconded the motion. Under discussion, Commissioner Gaines asked if what Mr. Wright alleged was correct referencing if public participation is required. Ms. Wade addressed and stated that a hearing was held and advertised in the Albany Herald. There being no further discussion, the motion for approval passed unanimously.

The Chairman called for consideration of the proposed board appointments.

Upon nomination by Commissioner Jones, incumbents Stephen Dew and Ronald Smith were unanimously recommended to the City of Albany for ratification for a three-year term ending October 1, 2024. The County will readvertise for one vacancy to fill an unexpired three-year term ending October 1, 2022.

Upon nomination by Commissioner Jones, incumbents Thomas Driggers (joint), and Clint Newsome (joint) were unanimously recommended to the City of Albany for ratification of appointment and incumbent Clifford Tolbert (rotational) was reappointed to the Air Conditioning, Heating & Ventilation Board for a one-year term ending December 31, 2022. The County will re-advertise for one vacancy to fill a one-year term ending December 31, 2022.

Upon nomination by Commissioner Jones, incumbents Peter Akinnubi and Charles "Bruce" Capps were unanimously reappointed to the Dougherty County Development Authority for a four-year term ending December 31, 2025. Upon nomination by Commissioner Edwards, the recommendation for Felicia Brown to replace Winifred Benson was unanimously accepted for a four-year term ending December 31, 2025. Upon nomination by Commissioner Edwards, the recommendation for Demetrius Love to replace J.C. Odom was unanimously accepted for a four-year term ending December 31, 2025. The County will readvertise for one vacancy to fill an unexpired four-year term ending December 31, 2023.

Upon nomination by Commissioner Jones, incumbent Sanford Hillsman (rotational) was unanimously reappointed to the Electrical Board for a one-year term ending December 31, 2022. The County will re-advertise for four vacancies to fill a one-year term ending on December 31, 2022.

Upon nomination by Commissioner Gaines, incumbent Tod Lanier was unanimously reappointed to the Flood Plain Management Review Board for a three-year term ending December 31, 2024. The County will re-advertise for two vacancies for a three-year term ending December 31, 2024.

Upon nomination by Commissioner Jones, incumbent Sanford Hillsman (County) was unanimously reappointed to the Gas Board for a one-year term ending December 31, 2022 and incumbent Rhett Parker (joint) was recommended to the City of Albany for ratification of appointment. The County will re-advertise for one vacancy to fill a one-year term ending December 31, 2022.

Upon nomination by Commissioner Jones, incumbent Wilbert Moore was unanimously reappointed to the Dougherty County Health Board for a six-year term ending December 31, 2027. Upon appointment of Chairman Cohilas, Commissioner Russell Gray was reappointed to serve as his designee for the Dougherty County Health Board with a six-year term ending December 31, 2027.

Upon nomination by Commissioner Jones, incumbent Robert Metts was unanimously reappointed to the Keep Albany Dougherty Beautiful Board to fill a three-year term ending December 31, 2024. Upon a nomination by Commissioner Jones, the recommendation for Bryant Harden to replace Virginia Johnson was unanimously accepted for a three-year term ending December 31, 2024.

Upon nomination by Commissioner Gaines, incumbents Dr. James Hill and Commissioner Anthony Jones were unanimously reappointed to the Library Board of Trustees for a three-year term ending December 31, 2024.

Upon nomination by Commissioner Jones, incumbents Gail Davenport and Debra Richardson were unanimously reappointed to the Department of Behavioral Health & Development Disabilities Regional 4 for a three-year term ending December 31, 2024.

There was a consensus by the Commission to re-advertise the position as recommended by Commissioner Gaines for the Payroll Development Authority for a three-year term ending December 31, 2024.

Upon nomination by Commissioner Jones, incumbents William Geer and Sanford Hillsman were unanimously reappointed to the Planning Commission for a three-year term ending December 31, 2024. Mrs. Ware addressed Commissioner Gaines' question in reference to information provided to the Board for attendance purposes.

Upon nomination by Commissioner Jones, incumbents Lee Eppley (Master Plumber), Rhett Parker (Master Plumber) and Glenn Harris (Citizen Member) were unanimously reappointed to the Plumbing Board for a one-year term ending December 31, 2022.

Upon nomination by Chairman Cohilas, incumbent William Cooling (citizen appointee) was unanimously reappointed to the Retirement Fund Committee for a four-year term ending December 31, 2025. The County will re-advertise for one vacancy to fill a four-year term ending December 31, 2025. The Chairman asked staff to provide recommendations on individuals that can serve on this board.

Upon nomination by Commissioner Jones, incumbent Glenn Harris was unanimously reappointed to the Southwest Georgia Community Action Council for a one-year term ending December 31, 2022.

Upon nomination by Commissioner Jones, incumbent Sonya Johnson was unanimously reappointed to the Southwest Georgia Housing Task Force for a oneyear term ending December 31, 2022.

Upon nomination by Commissioner Jones, Raymond Breaux (County) was unanimously reappointed to the Southwest Georgia Community Action Council for a one-year term ending December 31, 2022. Upon the same nomination, the appointment of Casawn Lhuillier- Yheyeis (joint) was recommended to the City of Albany for ratification. Upon appointment of Chairman Cohilas, Commissioner Anthony Jones was reappointed to serve as his designee for the Southwest Georgia Regional Commission with a one-year term ending December 31, 2022.

Upon nomination of Commissioner Jones, incumbent Chuck Roberts was unanimously reappointed to the Stadium Authority for a four-year term ending in December 31, 2025.

Upon nomination of Commissioner Jones, incumbents George Anderson and Wayne Shaw were unanimously reappointed to the Tax Assessors Board for a three-year term ending December 31, 2024.

The Chairman called for consideration of the resolution confirming the appointments to the Dougherty County Board of Tax Assessors for the term beginning January 1, 2022 and ending December 31, 2024.

Commissioner Jones moved for approval. Upon a second by Commissioner Edwards the motion for approval passed unanimously. Resolution 21-071 is entitled:

A RESOLUTION ENTITLED A RESOLUTION PROVIDING FOR THE APPOINTMENT OF MEMBERS TO POSTS 4 AND 5 OF THE DOUGHERTY COUNTY BOARD OF TAX ASSESSORS FOR A TERM BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2024; REPEALING RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES.

Mr. McCoy informed the Commission that the 2022 Dougherty County Meeting Schedule Calendar is available. Commissioner Gaines asked Mr. McCoy for an update on the ordinances for aesthetic requests. He said that he will contact Planning Director Paul Forgey to determine a timeframe. Chairman Cohilas recognized Commissioners Newsome and Edwards who both became certified ACCG Commissioners. Commissioner Newsome received his certificate at the conference and the Chairman presented Commissioner Edwards his plaque and pin at the meeting.

There being no further business to come before the Commission, the meeting adjourned at 11:22 a.m.

CHAIRMAN

ATTEST:

COUNTY CLERK

DRAFT

DOUGHERTY COUNTY COMMISSION

WORK SESSION MEETING MINUTES

November 29, 2021

The Dougherty County Commission met in Room 100 of the Albany-Dougherty Government Center on November 29, 2021. Chairman Christopher Cohilas presided and called the meeting to order at 10:00 am. Present [in the Chamber] were Commissioners Victor Edwards, Gloria Gaines, Russell Gray, Clinton Johnson and Anthony Jones. Commissioner Ed Newsome participated via the audio-conferencing feature. Also participating in the Chamber were County Administrator Michael McCoy, Assistant County Administrator Scott Addison, County Clerk Jawahn Ware and other staff. The public and representatives of the media participated in person via live streaming of the meeting on the County's Facebook page and the government public access channel. County Attorney Spencer Lee was absent.

The Chairman asked the Commission to review the minutes of the November 1st Regular Meeting and November 8th Work Session.

The Chairman recognized Fire Chief Cedric Scott to provide an update on the FERC request made by Ned Newcomb. Chief Scott recapped the requests of citizen Ned Newcomb and provided an update on action taken on all of the requests. He mentioned a new request was for the Board to consider accepting the proposed letter asking FERC to review and amend the permit for Georgia Power on Lake Worth in Dougherty County (also known as Albany Hydropower Project). Updates on the gauges, bridges and potential costs were provided. Concerns about flooding in the County and information on how well prepared our area is for emergency management were shared. A very lengthy discussion ensued and Mr. McCoy stated that the recommendations will be presented on the December 6, 2021 agenda for action.

The Chairman recognized President Jana Dyke with the Albany-Dougherty Economic Development Commission (EDC), to update the Commission with the quarterly report. Ms. Dyke announced that her one-year anniversary is coming up and shared the various activities that occurred. She highlighted that over 700 people attended the recent job fair and added that the Payroll Development Authority is working on a study and will bring an update to the Commission next year.

The Chairman recognized Planning Director Paul Forgey to discuss the county's building aesthetic ordinances and seek guidance from the Board for modifications. Mr. Forgey said that he believes it is legal to regulate aesthetics but it is controversial and he needs direction from the Board on how to proceed. Commissioner Gaines stated that her desire was for Mr. Forgey to provide a recommendation on the aesthetics and not for the Board to provide. Mr. Forgey also stated that he will share the Board's request with the Planning Commission and provide an update.

The Chairman recognized Public Works Director Chuck Mathis, Engineering Manager Jeremy Brown and City of Albany Traffic Engineer Ken Breedlove to update the Commission on the speed study conducted in the Southgate Subdivision as requested by the Southgate

Neighborhood Association. The speed study was reviewed and the results did not meet the County's policy for speed bump installation. Three other options for consideration with costs and potential ramifications were shared which were to (1) go against the policy and install County standard speed tables, (2) go against the policy and install rubber speed bumps, and (3) go against the policy and install a 4-way stop. Commissioner Edwards suggested that the traffic calming policy be reviewed [so options can] give citizens a peace of mind and suggested that option two for this request be considered. The Chairman shared that none of the options would resolve the concern and would like for more of the community residents to be present to discuss the request and ensure that a solution that falls within the policy be considered. Staff was commended for trying to find a suitable solution and Chief Johnson was asked to be involved in providing a resolution.

The Chairman recognized William Wright, dba Afram-Tech, Inc. to discuss "Economic Development Activities for Dougherty County." Mr. Wright shared that due to the time, he will reschedule his presentation for January 2022. He provided an overview in regards to capital improvement programs using the Payroll Development Authority and other revenue making opportunities.

The Chairman called for a discussion of the recommendation to renew the Lease Instrument and Operations Agreement with the Georgia Department of Natural Resources (DNR). The initial agreement was executed in 1996 and the renewal will allow DNR Wildlife Resources Division to continue to spend program funds on repairs, maintenance and operations of the Marine Corps Ditch Boat Launching Ramp. County Administrator Michael McCoy and Wildlife Resources Division, Boating Access Coordinator, Fisheries, Jeffery Bishop addressed. Mr. Bishop said that the document updates the initial document signed in 1996 and provides DNR legal access for the purpose of operations and outlines the County's responsibilities. Mr. Bishop also stated that he only submitted a sample exhibit and upon execution, he will attach the proper documents.

The Chairman called for a discussion of the recommendation from the Superior Court to apply for a Judicial Council of Georgia American Rescue Plan Act Grant. The funding will be used to address backlogged cases caused by the pandemic. This is a 100% reimbursable grant with no local match required. The grant application deadline is November 30, 2021. County Administrator Michael McCoy addressed. Action is scheduled on this item in the following Special Called Meeting. Mr. McCoy recommended approval and said that the ARPA funds have been allocated and an application for \$1.8 million is being created. CDBG-DR Director Georgia Collier-Bolling shared an update that the request will be over \$2 million to include requests of the District Attorney's Office.

The Chairman called for a discussion of the recommendation to approve the alcohol application from Moree's Grocery & Liquor, Inc, Bettye J. Amburn licensee, dba Moree's Grocery, at 4028 Moultrie Road for Package- Beer. The Albany-Dougherty Marshal's Office recommended approval. Chief Deputy Anthony Donaldson, Business and License Support Department, addressed.

The Chairman called for a discussion of the recommendation to approve the alcohol application from Sylvester Food, Inc., Faryal Saif Cheerna, licensee, dba Sylvester Food, at 3333 Sylvester

Hwy, for Package- Beer and Wine. The Albany-Dougherty Marshal's Office recommended approval. Chief Deputy Anthony Donaldson, Business and License Support Department, addressed.

The Chairman called for a continued discussion of the proposed American Rescue Plan Act (ARPA) Project Spending Plan. County Administrator Michael McCoy and CORE Group of GA Consultant Latoya Cutts addressed. Mrs. Cutts provided an update on the changes from the last presentation and asked the Board to approve the requests in the amount of \$8,500,000 for the fiscal year 2022 only. Commissioners Gray and Gaines made specific requests for additional changes and Commissioner Gaines specifically asked that the plan be revised to bring our priorities back in line with the budget of \$17 million. Mr. McCoy shared that there appears to be a Board consensus for about \$800,000 but not for approximately \$500,000 and he would like direction. The recommendation will be brought back to the Board for action.

The Chairman called for a discussion of the recommendation to reappoint the Dougherty County Police Chief through the extension of the employment agreement effective January 3, 2022 through January 2, 2023. County Administrator Michael McCoy addressed. Mr. McCoy shared that the document is in line per the County's Attorney.

The Chairman called for a discussion of the recommendation to reappoint the County Administrator through the extension of the employment agreement effective January 3, 2022 through January 2, 2023 per section 1-3-23 of the Dougherty County Code of Ordinances. County Administrator Michael McCoy addressed.

Commissioner Johnson asked for updates on locations for tag renewals and he asked if properties on North Washington Street complied with code. He added that there was an upcoming Recreation Committee Meeting. Commissioner Newsome lost connection in the meeting but the time was not determined.

There being no further business to discuss the Commission entered into a Special Called Meeting at 1:09 p.m.

CHAIRMAN

ATTEST:

COUNTY CLERK

DRAFT

DOUGHERTY COUNTY COMMISSION

SPECIAL CALLED MEETING MINUTES

November 29, 2021

The Dougherty County Commission met for a Special Called Meeting immediately after the Work Session in Room 100 of the Albany-Dougherty Government Center on November 29, 2021. Chairman Christopher Cohilas presided. Present were Commissioners Victor Edwards, Gloria Gaines, Russell Gray, Clinton Johnson and Anthony Jones. Also present were County Administrator Michael McCoy, Assistant County Administrator Scott Addison, County Clerk Jawahn Ware and other staff. The public and representatives of the media participated in person via live streaming of the meeting on the County's Facebook page and the government public access channel. Commissioner Ed Newsome and County Attorney Spencer Lee were absent.

The Chairman called for consideration of the recommendation from the Superior Court to apply for a Judicial Council of Georgia American Rescue Plan Act Grant. The funding will be used to address backlogged cases caused by the pandemic. This is a 100% reimbursable grant with no local match required. The grant application deadline is November 30, 2021.

Commissioner Gray moved for approval. Upon a second by Commissioner Jones, the motion passed unanimously.

The Chairman called for consideration for the recommendation from the County Attorney to enter into Executive Session for the purpose of discussing personnel, pending and potential litigation and then to adjourn.

Commissioner Gray moved for approval. Upon a second by Commissioner Jones, the motion passed unanimously. It was also noted upon Commissioner Johnson's question that the attorney would be available in the Executive Session.

There being no further discussion, the Board entered into Executive Session at 1:11 pm.

CHAIRMAN

ATTEST:

COUNTY CLERK

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RE ENGINEERING, INC.

P. O. BOX 3970 • ALBANY, GEORGIA 31706 (229) 883 - 6052 FAX # (229) 888 - 2972 <u>WWW.RLENG.COM</u>

March 18, 2020

Dougherty County Public Works 2038 Newton Road Albany, Georgia 31701

Attention: Jeremy Brown, Project Engineer

Dear Mr. Brown,

As requested, I met with you, Larry Cook, and other Public Works employees at the old Radium Springs water tank located at 110 Camellia Road Alley on March 17, 2020. The purpose of our site meeting was to visually evaluate the condition of concrete foundation piers and steel structure of the old water tank at this location. Dougherty County tax records show that this property is owned by the Radium Springs Hotel Company.

Lack of regular maintenance of this ninety (90) plus year old structure has resulted in the exterior being significantly corroded (rusted). See Photo No. 1. The corrosion has not only affected the exterior of the tank itself but has also been detrimental to the structural steel members. This is evidenced by the rusting through of web of the tanks west steel supporting column or leg. See Photo No. 2. We also noted the significant corrosion of the base plate, rivets, and anchor bolts of the south column or leg. See Photo No. 3 - Yellow Circle.

The concrete foundation piers of the structure were also visually inspected. A significant horizontal crack was noted in the concrete pier supporting the south column. See Photo No. 3 - Red Arrows. While not accessible at the time of the site visit due to the current overgrowth of vines and weeds, members of the Dougherty County Public Works Department informed us that the concrete foundation pier supporting the north tank column has similar damage. This damage is likely due to large trees falling on the structure during the 2017 tornado and/or 2018 hurricane. The remnants of two large oak trees can be seen in Photo No. 4. Parts of these trees and others that had fallen against the tower during the storms were removed by Georgia Power during their repair of adjacent damaged power lines.

Taking into account the observed significant corrosion of the entire structure and the damage to the foundation piers, we recommend that the tank structure be disassembled and the site cleared as soon as feasibly possible.

Thank you for the opportunity to make the visual inspection of the tank structure and prepare this report.

Best regards,

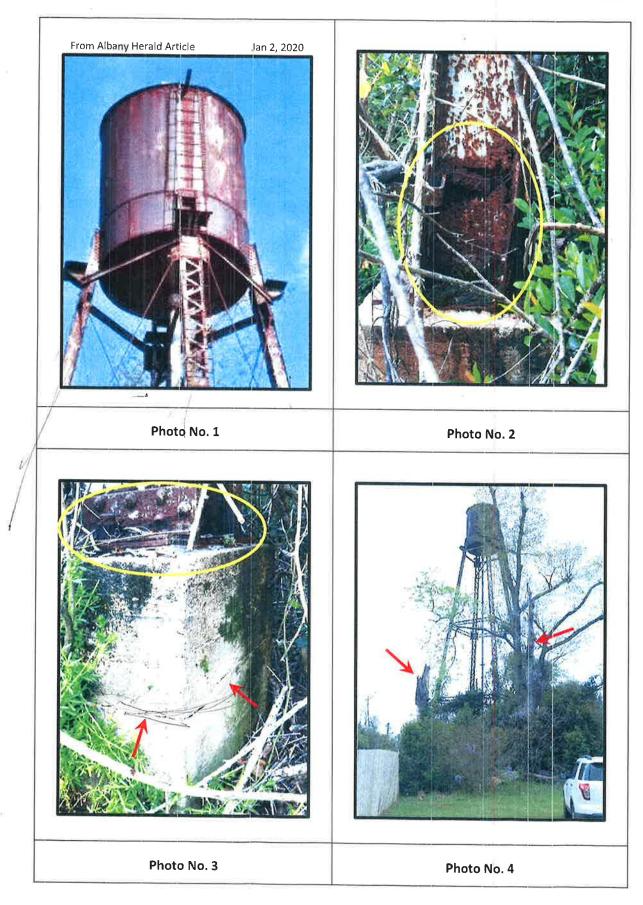
G.R. McKemie,

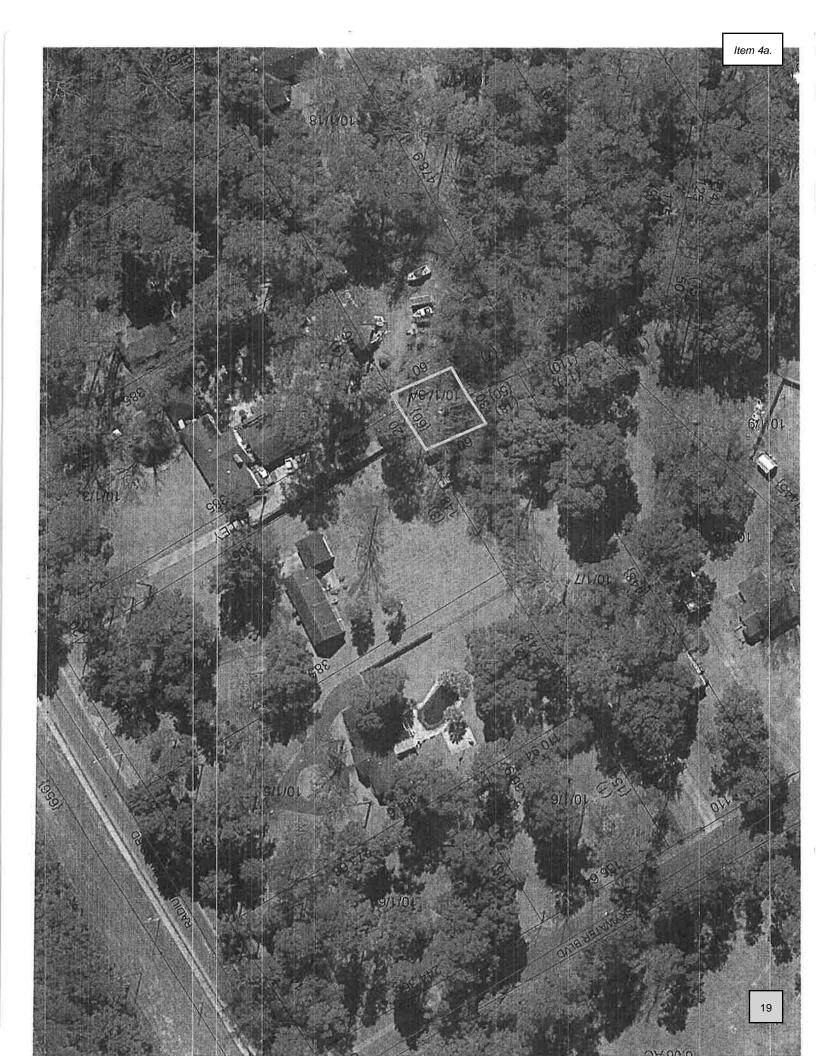
Attachments: Photos 1 – 4.



Radium Springs Water Tank

17-Mar-2020







Radium Springs Neighborhood

TO: Board of Commissioners of Dougherty County

The undersigned Petitioners respectfully ask the Board of Commissioners of Dougherty County to consider conducting an analysis of the cost of correcting any structural defects to the historic Radium Springs Water Tower (picture above) located off Radium Springs Road in an effort to preserve this important part of the history in the development of Radium Springs. Beginning in the year 1949, the Water Tower supplied well water to the adjoining Radium Springs Subdivisions as well as to the Radium Springs Casino and adjoining buildings.

We are aware that a March 18, 2020 preliminary analysis of the structure was prepared for the County by R & L Engineering, Inc. which report noted that there was significant corrosion of the entire structure and some damage to the foundation piers. R & L Engineering Inc. recommended that the tank structure be disassembled and the site cleared as soon as feasibly possible. Perhaps that report can be used toward determining the cost necessary to restore the structure to a point where it will not be a safety hazard.

The County has done a superb job in the restoration of the Gazebo, the historical entrance structure to Radium, the Spring Run Bridge and the erection of the memorial to those that died from the tornado. We hope that before a decision to demolish the Water Tower is made that further efforts be made toward determining the value of its restoration. There can be no better way to recognize Radium Springs and the Radium Springs area than to have the historic Water Tower stand with the Radium Springs logo painted thereon. Without the Water Tower, Radium would not exist.

We thank you for all you have done in the past and are currently doing to revive and protect the Radium Springs and Putney communities from the damage inflicted through the several natural disasters. Please help us one more time with the assessment of the landmark Water Tower.

Contact Bobby Moore at (229) 809-3502 for any further information you might need.

A RESOLUTION ENTITLED

A RESOLUTION PROVIDING FOR THE APPROVAL AND EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE DOUGHERTY COUNTY SCHOOL SYSTEM AND DOUGHERTY COUNTY, GEORGIA FOR THE PURPOSE OF HAVING DOUGHERTY COUNTY APPLY FOR A GRANT ON BEHALF OF THE SCHOOL DISTRICT AND ITS DISTRICT OFFICERS ALLOWING POST-CERTIFIED LAW ENFORCEMENT OFFICERS OF THE DOUGHERTY COUNTY SCHOOL SYSTEM TO BE ELIGIBLE FOR A ONE TIME BONUS; REPEALING RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES.

WHEREAS, the Board of Commissioners of Dougherty County, Georgia is desirous of approving and executing a Memorandum of Understanding between the Dougherty County, School System and Dougherty County, Georgia for the purpose of having Dougherty County apply for a grant on behalf of the School District and its District officers allowing Post-Certified law enforcement officers of the Dougherty County School System to be eligible for a one time bonus.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Dougherty County, Georgia and it is hereby resolved by Authority of same as follows:

SECTION I The attached Memorandum of Understanding between the Dougherty County School System and Dougherty County, Georgia for the purpose of having Dougherty County apply for a grant on behalf of the School District and its District officers allowing Post-Certified law enforcement officers of the Dougherty County School System to be eligible for a one time bonus is hereby approved and the Chairman of the Board of Commissioners is hereby authorized to execute same. The County Administrator is hereby authorized to execute any and all documents necessary for full implementation of the Memorandum of Understanding and the filing of the grant.

SECTION II All Resolutions or parts of Resolutions in conflict herewith are hereby repealed.

This the 13th day of December, 2021.

BOARD OF COMMISSIONERS OF DOUGHERTY COUNTY, GEORGIA

BY:_

Christopher S. Cohilas, Chairman

ATTEST:

County Clerk

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (this "Agreement") is made and effective as of the <u>13th</u> day of December, 2021 (the "Effective Date"), by and between the DOUGHERTY COUNTY SCHOOL SYSTEM, a political subdivision of the State of Georgia (the "School District") and DOUGHERTY COUNTY, a political subdivision of the State of Georgia (the "County"). Each of the School District and the County may be individually referred to herein as a "Party" and collectively as the "Parties."

WITNESSETH:

WHEREAS, Georgia Governor Brian Kemp has announced a Public Safety Officials and First Responders Supplement Grant (the "**Grant**") using funding from the American Rescue Plan Act; and

WHEREAS, specifically, the Governor's Office has announced that Grant funds, if applied for and awarded, will be paid as a one-time bonus to eligible POST-Certified law enforcement officers, as well as first responders and volunteer firefighters, who were employed in the State of Georgia during the month of August 2021; and

WHEREAS, the School District employs POST-Certified law enforcement officers ("**District Officers**") who are or may be eligible for the Grant, but the terms of the Grant do not allow school districts to apply directly for Grant funds; and

WHEREAS, pursuant to guidance issued by the Georgia Association of Chiefs of Police and the Association of County Commissioners of Georgia, school districts may apply for the Grant through their local jurisdictions; and

WHEREAS, pursuant to the terms of the Grant, the County is eligible to apply for the Grant; and

WHEREAS, the School District has requested that the County apply for the Grant on behalf of the School District and its District Officers; and

WHEREAS, pursuant to the Constitution of the State of Georgia, Article IX, Section III, Paragraph I(a), the School District and the County are authorized to contract with each other for any period not exceeding fifty (50) years for joint services, for the provision of services, and for other purposes, with such contract to deal with activities, services or facilities which the Parties are authorized by law to undertake or provide; and

WHEREAS, the School District and the County desire to enter into this Agreement to provide for the mutual undertaking of making application for Grant funding for the benefit of the District Officers, and related provisions.

NOW, THEREFORE, for and in consideration of the covenants and promises herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows: 1. **Recitals**. The foregoing recitals are true and correct and are incorporated herein.

2. **Application Deadline**. The Parties agree and acknowledge that the current deadline to apply for the Grant is December 31, 2021 (the "**Deadline**"). Conditioned upon the County's timely receipt of all necessary application information and documentation from the School District, the County agrees to apply for the Grant on behalf of the School District no later than the Deadline.

3. Grant Application.

(a) Subject to the terms and conditions of this Agreement, the County agrees to timely submit an application for the Grant on behalf of the School District for the benefit of all eligible District Officers as listed on materials to be provided to the County by the School District, all in accordance with the requirements of the Grant.

(b) Specifically, the School District agrees to provide to the County the names and all other information required by the State of Georgia or its applicable agencies or authorities, including but not limited to the Governor's Office of Planning and Budget (collectively, the "**State**") as to each of the District Officers, including all information required in the template spreadsheet and instructions promulgated by the State, a copy of which is attached hereto as **Exhibit** "A" and incorporated herein by reference. The School District will provide the completed spreadsheet to the County electronically in Excel® format as required by the State.

(c) The School District agrees to act diligently and in good faith to compile and provide to the County all information and documentation necessary to complete the Grant application in accordance with the requirements of the State.

(d) In the event that further information and/or documentation is required or requested by the State in support of the Grant application, the School District agrees to timely submit such additional information and/or documentation to the County, and the County agrees to timely submit such additional information and/or documentation to the State, conditioned upon the County's timely receipt of all such information and/or documentation from the School District.

4. **Information Sharing**. The Parties agree to cooperate and communicate with each other in good faith in the Grant application and distribution process, including but not limited to sharing all material information received by each Party relative to the Grant, application requirements, any change in deadlines, and any notices received from the State regarding the Grant.

5. **Grant Distribution**. The County makes no representation, warranty or guarantee as to the availability of Grant funds or the likelihood of the State awarding Grant funds for the benefit of the School District and District Officers. However, in the event that Grant funding is awarded and paid to the County expressly for the benefit of the School District and District Officers, the County agrees that:

(a) Within three (3) business days after being notified of such award, the County will notify the School District of the award and will forward any written award notice to the School District; and

(b) Within thirty (30) days of receipt of such Grant funds, the County will distribute all such amounts to the School District for distribution to the District Officers. In no event will funds earmarked for County law enforcement officers or other law enforcement agencies or officers be paid over to the School District.

6. **Personal Information**. Subject to requirements of applicable law including the Georgia Open Records Act, the County agrees to keep confidential and to not disclose, disseminate or share the names and other personally identifying information of District Officers in the materials received from the School District except as required for submittal of the Grant application, and shall treat all such personally identifying information with the same care as it does the County's own confidential information, all in accordance with applicable federal and state privacy laws.

7. **Recapture.** In the event it is determined that any Grant funds received by the County on behalf of the School District are subject to recapture by the State for any reason, the School District agrees to pay such funds to the County along with any fees, fines, interest, or penalties.

8. **Notices**. Except as otherwise required herein, all notices in connection with this Agreement shall be in writing and sent by next-business-day delivery through a nationally recognized commercial courier such as FedEx or UPS, or by email. Properly addressed notices shall be deemed effective, whether or not actually received: (i) one (1) business day after deposit with a commercial courier for next-business-day delivery, or (ii) if sent by email before 5:00 pm Eastern Time on a business day, then on the date of email transmission, or (iii) if sent by email after 5:00 p.m. Eastern Time on a business day, or at any time on a Saturday, Sunday or State holiday, then on the next business day immediately following such transmission.

For purposes of this Agreement, the address of School District is:

Dougherty County School System 200 Pine Avenue Albany, Georgia 31701

And the address of County is:

Dougherty County Board of Commissioners Finance Department 222 Pine Avenue Albany, Georgia 31701

9. **Time of Essence.** Time is of the essence in the performance of this Agreement and all obligations of the Parties contained herein.

10. **Assignment**. Neither this Agreement nor any of the Parties' respective rights or obligations may be transferred or assigned without prior written consent of the non-assigning Party. Subject to the foregoing, this Agreement shall be binding upon any permitted successors and assigns.

11. **No Joint Venture**. Nothing in this Agreement shall be deemed to create a joint venture or other agency relationship between the Parties.

12. **No Third-Party Beneficiary**. This Agreement is entered into solely for the benefit of the School District and the County, and not for the benefit of any third party.

13. **Entire Agreement; Amendment**. This Agreement and any exhibits attached hereto contain the entire agreement of the Parties hereto, and no other representations, inducements, promises or agreements between the Parties, oral or written, not embodied herein, will be of any force or effect. This Agreement may not be amended or modified except expressly in writing signed by both Parties.

14. **Severability**. If the whole or part of any provision of this Agreement is found by a court of competent jurisdiction to be illegal, invalid, or unenforceable, then such provision or portion thereof shall be stricken from the Agreement and the unaffected terms and provisions shall remain in full force and effect.

15. **Governing Law**. This Agreement shall be governed by and construed in accordance with the laws of the State of Georgia.

16. **Counterparts; Electronic Signature**. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, and when taken together shall constitute one and the same instrument. Execution of this Agreement may be made electronically, and signature pages may be transmitted and exchanged electronically via email. Any such signature page executed and/or transmitted electronically shall have the same force and effect as an original.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties have executed this Agreement through their duly authorized signatories as of the day and year first above written.

DOUGHERTY COUNTY SCHOOL SYSTEM

By:	 	 	
Name:			
Title:			

DOUGHERTY COUNTY BOARD OF COMMISSIONERS

By:		
	: Christopher	Cohilas
Title:	Chairman	

Board of Commissioners

ATTEST:

County Clerk

Affix County Seal

APPROVED AS TO FORM:

Office of the Dougherty County Attorney

Exhibit "A" - State Template with Instructions

Required Documentation

1. Payroll Verification: Applicants must submit documentation verifying employment in August of 2021. This documentation must show employee name, position title, active pay status, fulltime status. Payroll information must also show whether the department or entity contributes to the Old Age, Survivors, and Disability Insurance (OASDI) program or pays Medicare for its Federal Inurance Contributions Act (FICA) payroll taxes.

A screenshot (print to pdf) of the payroll screen is acceptable as is an excel export but the resulting spreadsheet must be directly from your payroll system.

2. Template: Applicants must submit this excel template to include primary employer, employee name, certification title, certification number, August 2021 employment dates , and amount requested.

You must submit the template in order for your payment to be processed.

3. Acceptable Certification Types: Georgia Peace Officer Standards and Training Council (POST), Georgia Firefighter Standards and Training Council (GFSTC), or Department of Public Health (DPH)

Template Instructions

Payment Requests: The most expeditious way to receive payment is to create a separate payment request for each category type. If you have law enforcement, career firefighters, volunteer firefighters, and EMS, you may create separate payment requests for each of those categories to decrease the chance of delay if a verification is needed.

- 1. Choose the tab for fulltime supplement or volunteer fire
- 2. Enter contact name for the person responsible for submitting the payment request
- 3. Enter the persons title, email, and phone number (lines 9,10,11)
- 4. Enter the primary employer for each employee added
- 5. Enter the name of the employee for each employee added
- 6. Enter the certification type and number for each employee added
- 7. Enter the amount requested for each employee added. The total will calculate on line 12.

A summary of FICA calculations has been provide below for your conveinence.

8. Save the template and add it to the direct expense line, along with your payroll verification documentation in the payment request.

FICA Calculations	%
OASDI and Medicare	7.65%
Medicare Only	1.45%

Fulltime Eligible Positions (\$1000 Supplement)		Supplement + FICA	
OASDI and Medicare	\$	1,076.50	
Medicare Only	\$	1,014.50	

Volunteer Firefighters (\$300 Supplement)		Supplement + FICA	
OASDI and Medicare	\$	322.95	
Medicare Only	\$	304.35	

State Fiscal Recovery Fund Public Safety Officials and First Responder Supplement Grant October 1-December 31, 2021

Contact Name:				
Contact Title:				
Contact Email:				
Contact Phone:				
	\$ -			
Total Payment Request				
Primary Employer	Employee Name (Last Name,	Certification Title	Certification Number	Amount Requested
Frinary Employer	First Name)	Certification file	Certification Number	(Supplement plus
	First Name)			
				FICA)

A RESOLUTION ENTITLED

A RESOLUTION PROVIDING FOR THE APPROVAL AND EXECUTION OF A SETTLEMENT AGREEMENT BETWEEN TERAMORE DEVELOPMENT LLC AND DOUGHERTY COUNTY, GEORGIA RELATIVE TO CIVIL ACTION FILE NO. SUCV 2021 0009 STYLED TERAMORE DEVELOPMENT LLC ET AL VS. DOUGHERTY COUNTY BOARD OF COMMISSIONERS ET AL; REPEALING RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES.

WHEREAS, the Board of Commissioners of Dougherty County, Georgia is hereby desirous of approving and executing a Settlement Agreement between Teramore Development LLC and Dougherty County relative to Civil Action File No. SUCV 2021 0009 styled *Teramore Development LLC et al vs. Dougherty County Board of Commissioners et al.*

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Dougherty County, Georgia and it is hereby resolved by Authority of same as follows:

SECTION I The attached Settlement Agreement between Teramore Development LLC and Dougherty County, Georgia relative to Civil Action File No. SUCV 2021 0009 styled *Teramore Development LLC et al vs. Dougherty County Board of Commissioners et al* is hereby approved and the Chairman of the Board of Commissioners of Dougherty County is hereby authorized to execute same on behalf of Dougherty County. Any and all other documents necessary to authorize and approve Teramore's Application to Rezone the property from C-7 to C-2 with two special conditions as provided in Paragraph 5 of the Settlement Agreement shall be executed on behalf of Dougherty County by either the County Administrator or Chairman of the Board of Commissioners of Dougherty County.

SECTION II All Resolutions or parts of Resolutions in conflict herewith are hereby repealed.

This the 13th day of December, 2021.

BOARD OF COMMISSIONERS OF DOUGHERTY COUNTY, GEORGIA

BY:

Christopher S. Cohilas, Chairman

ATTEST:

County Clerk